

STATE OF HAWAII
SCHOOL FACILITIES AUTHORITY (SFA)
NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES
FOR FISCAL YEAR 2026

The School Facilities Authority (SFA) anticipates the need for Professional Services for fiscal year 2026 (July 1, 2025 through June 30, 2026) for **Computer Sciences Services**.

The selected provider(s) will be responsible for managing and supporting **Facilities Information Technology Services** in the following area:

1. **Geographic Information Systems (GIS)** – Development, integration, implementation, updating, and maintenance of GIS applications and databases to support facility planning and operations.

Qualified firms with expertise in the above area are encouraged to submit their qualifications.

SUBMITTAL DEADLINE

Professional services qualification submissions will be accepted from February 19, 2025 until March 31, 2025 - 4:30 P.M. Hawaii Standard Time.

SUBMITTAL REQUIREMENTS

Firms or individuals qualified and interested in providing professional services for the above categories should submit the qualifications through the SFA Consultant Qualifications Portal:

<https://hisog.hisfa.org>

Interested parties may log in to update previously registered accounts or create a new online account and input the required information.

Hard copy or digital document submittals will not be accepted.

GENERAL INFORMATION

- A. Pursuant to Hawaii Revised Statutes (HRS) §103D-304, procurement of such professional services is subject to competitive selection.
- B. Responses to this solicitation will be placed on file, and as needs arise, will be considered for review and selection, in accordance with HRS §103D-304.
- C. Qualified providers shall be added to the Professional Services Qualified List for all projects checked provided that the Review Committee determines the company is qualified to perform the type of work indicated.
- D. Due to the limited scope of this solicitation, SFA will consider the applications from all vendors who submitted qualifications to the following category in the previous solicitation.
 - Facility Information Technology Services
- E. As needs arise, selection criteria specific to the project shall be established and employed to select a Contractor for the project. A selection committee will review submittals and evaluate them against the established criteria. Criteria used for evaluating submittals may include the following:
 1. Experience and professional qualifications relevant to the project type.
 2. Past performance on projects of similar scope for public agencies or private industry,

- including corrective actions and other responses to notices of deficiencies.
 3. Capacity to accomplish the work in the required time.
 4. Innovative or alternative methods, and anticipated concepts for furnishing the requested services.
 5. Any other criteria as determined by the selection committee to be relevant or necessary.
- F. When a project in this Notice needs professional services, the selection committee will consider all professionals who responded to this notice and are qualified in the required discipline. The firm's projects should demonstrate their experience relevant to the FY26 projects. Not all the listed projects below will necessarily be implemented this fiscal year. Also, SFA may implement projects other than those specifically listed without additional notices. Certain listed projects may be advertised again to obtain additional information or if the response to this notice is inadequate. Other projects may also be advertised at a later date on the Hawaii Awards and Notices Data System website at <https://hands.ehawaii.gov/hands/opportunities> and SFA website <https://www.hisfa.org/>.
1. Planning, design, and construction for classroom renovations on DOE property for the 2026-2027 school year
 2. Planning, design, and construction for classroom renovations for Charter Schools on non-DOE property
 3. Planning, design, and construction for new builds for Charter Schools on non-DOE property
 4. Planning and design for new school facilities in Central Maui
 5. Development and implementation of prequalification and contract programs for capital improvement projects.
- G. Upon award of the contract, the contractor shall furnish a certificate of insurance in accordance with the following minimum insurance coverage and limits:
1. General liability (GL) shall be no less than \$1 million per occurrence and \$2 million in the aggregate (the maximum amount paid for claims during a policy term),
 2. Automobile (auto) insurance shall be no less than \$1 million per accident, and
 3. Professional Liability (Errors and Omissions) shall be no less than \$1 million per claim (however, the contract may require higher limits or project specific limits) and \$2 million in the aggregate.
- H. At the time of award and at time of final payment, the consultant will be required to provide tax clearance, labor certificate, and a Certificate of Good Standing as required in HRS §103D-310(c) and HAR §3-122-112.
- I. In lieu of the items mentioned above, the company may elect to submit an original CERTIFICATE OF VENDOR COMPLIANCE as issued by the State Procurement Office via an online system, also referred to as "Hawaii Compliance Express" in place of a Certificate of Good Standing. Details regarding this online application process can be viewed at: <http://vendors.ehawaii.gov/hce/>
- J. If awarded a contract in response to this solicitation, the selected professional service agrees to comply with HRS §11-355, which states that campaign contributions are prohibited from specified State or County government contractors during the term of the contract if the contractors are paid with funds appropriated by a legislative body. For more information, contact the Campaign Spending Commission at (808) 586-0285 or visit <http://hawaii.gov/campaign>.
- K. Any inquiries regarding this solicitation may be directed to Cindy Watarida of School Facilities Authority via email at cindy.watarida@hisfa.org or by phone at (808) 430-5531.

School Facilities Authority
Notice to Providers for Professional Services
For Fiscal Year 2025
Page **3** of **3**

Riki Fujitani
EXECUTIVE DIRECTOR
SCHOOL FACILITIES AUTHORITY

(Posted February 19, 2025)